

**BOARD OF TRUSTEES MEETING
MINUTES**

December 10, 2019

Meeting Time: 6:30 PM – 9:00PM
Location: 350 Seneca Ave., San Francisco, CA 94112

- I. **PRELIMINARY** - 5 minutes
 - A. CALL TO ORDER
Meeting was called to order by Board Chair at 6:30pm.
 - B. ROLL CALL

Board Member	Present	Absent
Adria Schulman-Eyink	X	
Beth Silbergeld	X	
Cheryl Leong	X	
Daniel Reyes		X
Greg Bybee	X	
Henry Pacheco	X	
Jack Lynch	X	
Kishan Madamala	X	
Lesley Martin	X	
Paola Garcia	X	
Ruwan Gunatilake	X	
Saba Rehmani	X	
Seth Greenberg	X	
Stefan Montouth	X	
Tiffany Black	X	
Kyle Magallanes Castillo, LHS Alumni Representative		X
Amanda Levin, LHS Teacher Representative	X	

Robert Peña, LHS Parent Representative	X	
Desiree Guiling, LHS Student Representative	X	
Kevin Garcia, LHS Student Representative	X	

II. PUBLIC COMMUNICATIONS - 3 minute

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
No public comments.

III. CONSENT CALENDAR - 1 minute

- A. Approval of [Minutes: October 29, 2019](#)
Tiffany Black made a motion to approve the minutes. Jack Lynch second the motion. All in favor of approving the October minutes.

IV. REPORTS

- A. CCSA Report - 20 minutes - Guest Presenter - Hilary Harmssen
Hilary Harmssen presented the new laws passed by Governor Newsom
- AB1505 first time updated in over 15 years; CCSA worked closely with Governor Newsom
 - Protected appeal rights: State appeals process & timeline to respond
 - Updated renewal criteria
 - Fiscal & community impact
 - Teaching credentialing
 - Update to authorizing non-site based schools
- B. School Stories - 10 minutes
- College applications submitted; finals around the corner. Working on Senior portfolios.
- C. [Principal's Report](#) - 25 minutes (15 for presentation, 10 for questions)
Updates on:
- Student engagement
 - Working on translation project
 - Sent postcards to encourage participation in Principal's Chat; parents interested in also getting a text.
- D. [Finance Update](#) - 15 minutes (Guest - Kelly Ellis)
- Reviewed audit for FY2018-19

- Received update on financials for FY2019-20 - looking to end the year on a more positive note
- E. Committee/Task Force Reports
 - a. Executive Committee - 10 minutes
 - Faculty breakfast a success!
 - Will have another breakfast event during Teacher's Appreciation Week - First week in May, save the date.
 - Still working on the strategic plan
 - b. Board Development - 5 minutes
 - Had dinner for new members
 - Would like to plan another social event; open to suggestions
 - Board match in April
 - Latinx family night on 1/16/20 5:30-7:30pm. Will discuss academic, legal resources, etc
 - c. Marketing ([Task Force Deck](#), [Survey/Interview Summary](#)) - 15 minutes
 - d. [Fundraising](#) - 10 minutes
 - Everyone created a peer to peer giving page

V. OLD BUSINESS

- None

VI. NEW BUSINESS

- A. Audit Approval - 10 minutes
 - Motion to approve audit as is by Saba Rehmani; Seth Greenberg second the motion. All in favor of approving the audit as presented.
 - Another motion proposed to give authority to the finance/audit committee if there are any audit changes. Lesley Martin made a motion to approve, all in favor.
- B. Bylaws Approval Vote - 15 minutes
 - Open discussion about parent and teacher representation on the Board. Discussed that we may not want to limit the number of parents and/or teachers and that we may not want to limit the term.
 - Also discussed wanting to have a Board reflective of the student population; this is not in the bylaws, it's outlined in the vision of the Board Development. Next steps: Document the process of appointing members.
 - Bylaws slated to be reviewed annually.
 - Motion to approve by Saba Rehmani, Henry Pacheco second the motion. All in favor of the revised bylaws except Robert Peña.

VII. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes

- Multi-purpose room is different from classrooms; cold, fluorescent lights and a big space
- Seniors very proud of GPA and attendance data during Principal's report
- Bylaws took longer than 15 minutes

VIII. ADJOURNMENT

The meeting was adjourned at 8:50pm.