

**BOARD OF TRUSTEES MEETING  
AGENDA**

June 18, 2019

**Meeting Time: 6:30 PM – 8:30PM Closed Session: 8:30 PM –8:500PM**

**Location: 350 Seneca Ave., San Francisco, CA 94112**

**This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

Leadership High School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 350 Seneca Ave.

**I. PRELIMINARY - 5 minutes**

A. CALL TO ORDER

Meeting was called to order by Board Chair at \_\_\_\_\_.

B. ROLL CALL

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Adria Schulman-Eyink		
Beth Silbergeld, Principal		
Daniel Reyes		
Emily Raskin		
Greg Bybee		
Jack Lynch		
Kishan Madamala		
Lajuanda Asemota		
Lesley Martin		
Ruwan Gunalitake		
Seth Greenberg		
Stefan Montouth		
Tiffany Black		
Kyle Magallanes Castillo, LHS Alumni Representative		
Amanda Levin, LHS Teacher Representative		
Karen Faciane , LHS Parent Representative		
TBD, LHS Student Representative		

**II. PUBLIC COMMUNICATIONS - 3 minute**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT CALENDAR - 1 minute**

- A. Approval of Minutes: May 14, 2019

**IV. NEW BOARD MEMBER VOTE - 15 minutes**

**V. REPORTS - 60 minutes**

- A. School Stories - 10 minutes
- B. Principal's Report - 15 minutes
- C. Finance Update - 10 minutes
- D. Committee Reports
  - a. Executive Committee - 5 minutes
  - b. Fundraising - 5 minutes
  - c. Student Achievement - 10 minutes
  - d. Marketing - 5 minutes

**VI. OLD BUSINESS - 10 minutes**

- A. LCAP Approval
- B. 2019-20 Budget Approval
- C. Staffing Update

**VII. NEW BUSINESS - 10 minutes**

- A. Approval of Calendar and Regular Bell Schedule
- B. Approval of Board Meeting Schedule
- C. Title Funding and Compliance Approval
- D. Executive Committee Positions for 2019-20

**VIII. END OF YEAR TRANSITION - 10 minutes**

**IX. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes**

**X. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

**XI. CLOSED SESSION (8:30-8:50 PM)**

**BOARD OF TRUSTEES MEETING  
MINUTES**

June 18, 2019

**I. PRELIMINARY - 5 minutes**

**A. CALL TO ORDER**

Meeting was called to order by Board Chair at 6:29 pm.

**B. ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Adria Schulman-Eyink		X
Beth Silbergeld, Principal	X	
Daniel Reyes	X	
Emily Raskin	X	
Greg Bybee	X	
Jack Lynch	X	
Kishan Madamala	X	
Lajuanda Asemota	X	
Lesley Martin	X	
Ruwan Gunalitake	X	
Seth Greenberg	X	
Stefan Montouth	X	
Tiffany Black	X	
Kyle Magallanes Castillo, LHS Alumni Representative	X	
Amanda Levin, LHS Teacher Representative	X	
Karen Faciane, LHS Parent Representative		X
TBD, LHS Student Representative		X

## II. PUBLIC COMMUNICATIONS - 3 minute

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

## III. CONSENT CALENDAR - 1 minute

- A. Approval of Minutes: May 14, 2019

Motion by Greg Bybee and second by Ruwan. Minutes were unanimously approved.

## IV. NEW BOARD MEMBER VOTE - 15 minutes

Greg Bybee presented an overview of the bylaws of the board and number of board members. It was announced that Emily Raskin and Lajuanda Asemota will both be leaving the board at the end of this school year and there are a total of nine openings on the board. The board received over 50 interested candidates and evaluated different skill sets, diversity, and other key factors in narrowing down to the top candidates. It was also discussed that there is a pipeline of candidates for next year and future years.

Four candidates were brought to the board: [Cheryl Leung](#), [Henry Pacheco](#), [Paola Garcia](#), [Saba Rehmani](#) and all gave introductions.

There was a motion to regretfully accepted the resignation of Emily Raskin and Lajuanda Asemota. The board unanimously voted to accept the resignations.

There was a motion to increase the size of the board to 15 at-large members. The board unanimously voted to increase the size of the board.

There was a motion to accept the slate of four candidates. The board unanimously voted to accept the four board members.

## V. REPORTS - 60 minutes

- A. School Stories - 10 minutes

Board members Jack Lynch and Seth Greenberg gave a update on Senior Exhibitions.

- B. Principal's Report - 15 minutes

There was no update on SBAC testing data but these scores will be shared in July when they became available.

The principal presented the Academic Achievement data and mentioned the junior class has been highly focused on grades. It was discussed that there is a need to shift the culture of the freshman class. The board asked the question about the benchmarking of LHS acceptance and enrollment rate to CSU and UC to the rest of SFUSD. It was discussed that the board should look up these numbers.

The board also asked about SAT prep for the school given the continued importance of SAT scores.

The number of applicants for LHS has increased substantially YoY.

The board asked about the level of teacher attrition and it was discussed that teacher attrition was less than last year due to removal of uncredentialed teachers.

Next year, the principal announced that LHS will implement Yondr, a mobile device locking tool to improve classroom engagement. It has renewed a charge for the school to get to better 1:1 technology. The school has invested in more laptop carts. Additionally the school will introduce two new programs: New food vendor Schools In Action/Better4You and new course options - Dual enrollment @CCSF; Sociology; AP Human Geography.

C. Finance Update - 10 minutes

The board reviewed the 2019 financial update.

D. Committee Reports

a. Executive Committee - 5 minutes

Board chair Lesley Martin provided an update on the strategic task force. It was discussed that there is a real need to bring the schools various plans together to help fundraise against. Lesley presented a few of the consultants that the board school consider hiring to drive the strategic planning process forward.

There was a motion to approve a budget for \$50K for a strategic planning project. 12 board members voted in favor and 1 board member voted against.

b. Fundraising - 5 minutes

The board surpassed our fundraising goal and last year's fundraising's total as well.

- c. Student Achievement - 10 minutes

Board member Jack Lynch presented data on NWEA MAPP scores.

- d. Marketing - 5 minutes

The marketing committee will be meeting in July/August to develop plans for next year.

**VI. OLD BUSINESS - 10 minutes**

- A. LCAP Approval

There was a motion to approve the LCAP plan contingent on some additions by the Director of Administration. The board unanimously approved the motion.

- B. 2019-20 Budget Approval

The Representative from Edtec presented the 1 year budget and 3 year forecast. There was a motion to approve the budget. The board unanimously approved the motion.

- C. Staffing Update

**VII. NEW BUSINESS - 10 minutes**

- A. Approval of Calendar and Regular Bell Schedule. There was a motion to approve. Board unanimously approved the motion.
- B. Approval of Board Meeting Schedule. The board chair discussed modifications to the Board meeting schedule relative to this past year. There was a motion to approve. Board unanimously approved the motion.
- C. Title Funding and Compliance Approval: Con App. The board discussed this was wrapped into another item.
- D. Education Protection Act Resolution. There was a motion to approve. Board unanimously approved the motion.
- E. Executive Committee Positions for 2019-20. The board chair nominated Ruwan Gunalitake as treasurer. There was a motion to approve. Board unanimously approved the motion.

**VIII. END OF YEAR TRANSITION - 10 minutes**

**IX. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes**

There was a question about whether we should assign a timekeeper for each meeting.

**X. ADJOURNMENT**

The meeting was adjourned at 8:38pm.

**XI. CLOSED SESSION (8:30-8:50 PM)**