

BOARD OF TRUSTEES MEETING AGENDA

May 14, 2019

Meeting Time: 6:30 PM – 8:30PM **Location:** 350 Seneca Ave., San Francisco, CA 94112

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Leadership High School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 350 Seneca Ave.

I. PRELIMINARY - 5 minutes

A. CALL TO ORDER

Meeting was called to order by Board Chair at _____.

B. ROLL CALL

Board Member	Present	Absent
Adria Schulman-Eyink		
Beth Silbergeld, Principal		
Daniel Reyes		
Emily Raskin		
Greg Bybee		
Jack Lynch		
Kishan Madamala		
Lajuanda Asemota		
Lesley Martin		
Ruwan Gunalitake		
Seth Greenberg		
Stefan Montouth		
Tiffany Black		
Kyle Magallanes Castillo, LHS Alumni Representative		
Amanda Levin, LHS Teacher Representative		
Karen Faciane , LHS Parent Representative		
TBD, LHS Student Representative		

II. PUBLIC COMMUNICATIONS - 3 minute

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT CALENDAR - 1 minute

- A. Approval of Minutes: March 19, 2019

IV. REPORTS - 50 minutes

- A. School Stories - 20 minutes
B. Principal's Report - 15 minutes
C. Upcoming at LHS - 2 minutes
D. Finance Update - 10 minutes
E. Committee Reports - 30 minutes
 a. Executive Committee - 5 minutes
 b. Fundraising - 10 minutes
 c. Board Development - 10 minutes
 d. Marketing - 5 minutes

V. OLD BUSINESS - none

- A.

VI. NEW BUSINESS - 30 minutes

- A. Budget Preview
B. LCAP Preview
C. Staffing Update

VII. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes

VIII. ADJOURNMENT

The meeting was adjourned at _____.

BOARD OF TRUSTEES MEETING
Minutes

May 14, 2019

Meeting Time: 6:30 PM – 8:30PM **Location:** 350 Seneca Ave., San Francisco, CA 94112

I. PRELIMINARY - 5 minutes

A. CALL TO ORDER

Meeting was called to order by Board Chair at [6:32pm](#).

B. ROLL CALL

Board Member	Present	Absent
Adria Schulman-Eyink	X	
Beth Silbergeld, Principal	X	
Daniel Reyes	X	
Emily Raskin	X	
Greg Bybee	X	
Jack Lynch	X	
Kishan Madamala	X	
Lajuanda Asemota	X	
Lesley Martin	X	
Ruwan Gunalitake		X
Seth Greenberg	X	
Stefan Montouth	X	
Tiffany Black	X	
Kyle Magallanes Castillo, LHS Alumni Representative	X	
Amanda Levin, LHS Teacher Representative	X	
Karen Faciane, LHS Parent Representative		X
TBD, LHS Student Representative		X

Michael Fox	X	
Edtech Team	X	

II. PUBLIC COMMUNICATIONS - 3 minute

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Michael Fox had a son here at LHS. School has an active and interested board. He came to thank the board for everything they do. LHS has set his son up for success. LHS is a "gem."

III. CONSENT CALENDAR - 1 minute

- A. Approval of Minutes: March 19, 2019

Motion to approve by Lajuanda Asemota. Minutes were approved unanimously.

IV. REPORTS - 50 minutes

- A. School Stories - 20 minutes

The principal shared how some students have progressed since reviewing during the Leadership board offsite last summer. Student number 1 will be attending SF State University in the fall. Student 2 received some incredible scholarships and was accepted to multiple colleges and will be attending USF. Student number 3 is unsure about college decision.

The principal announced LHS has passed WASC assessment. The WASC committee will be back in two years for a progress assessment.

- B. Principal's Report - 15 minutes

The principal provided an update on various quantitative and qualitative metrics from the school. It was reported that there was no update on SBAC scores but results will come in July; academic achievement in terms of GPA has showed variation across grade levels in terms of progress throughout the year; current attendance is tracking relative to the goal; suspensions were up for the most recent month.

The school ran the California Healthy Kids Survey (CHKS) for both freshman and juniors. The school scored high on school climate index, high expectations and

caring relationships, and perceived school safety. The school has room for improvement on school connectedness and opportunities for meaningful participation. The board asked to review this data relative to other schools and particularly on a national level.

C. Upcoming at LHS - 2 minutes

Senior exhibitions are on Friday and Saturday is freshman orientation. All board members are welcome to attend. June 8th is graduation at 2pm at Balboa Auditorium. There will be a board BBQ on June 15th in Oakland.

D. Finance Update - 10 minutes

The edtec representative gave a financial update. It was discussed that overall operating income was on track with the original budget.

E. Committee Reports - 30 minutes

a. Executive Committee - 5 minutes

The Board Chair gave an update on the Strategic Task Force. It was explained that the first meeting was oriented around the scope and purpose of the task force and next steps include developing criteria for facilitator/consultant + identifying potential candidates. The board asked questions about the purpose and the scope of the task force and where the budget for a task force would come from. It was proposed that the board come up with a set of topics that are "on and off the table"

b. Fundraising - 10 minutes

The committee provided an update on the fundraising goals and we're at 76% of our stretch goal for the year. It was discussed how significant the increase in the board contributions have been over the past five years.

c. Board Development - 10 minutes

It was announced that the board will be having a BBQ on Jun 15th. The board has 42 candidates in the pipeline for new board members.

d. Marketing - 5 minutes

It was discussed that the middle school counselor event will occur this Friday and the school is currently focused on recruiting math and social studies teachers. The marketing committee will revisit the discussion around relevant audiences over the summer.

V. OLD BUSINESS - none

VI. NEW BUSINESS - 30 minutes

A. Budget Preview

It was discussed that the board will need to vote on the budget in the meeting in June. Edtec reviewed the major revenue and cost assumptions that drive budget and multi-year projections.

B. LCAP Preview

The Director of Administration presented the major components of the Local Control Accountability Plan and it was discussed.

C. Staffing Update

It was discussed that LHS has four teachers leaving, 2 math teachers and 2 social studies teachers and that 1 of the math teachers has been hired. The board discussed the challenges in recruiting teachers for the school and the need to build a better pipeline.

VII. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes

It was discussed that everyone spoke at today's meeting.

VIII. ADJOURNMENT

The meeting was adjourned at 8:34pm.