

**BOARD OF TRUSTEES MEETING  
AGENDA**

January 15, 2019

**Meeting Time:** 6:30 PM – 8:30PM **Location:** 350 Seneca Ave., San Francisco, CA 94112

**This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

Leadership High School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 350 Seneca Ave.

**I. PRELIMINARY - 5 minutes**

A. CALL TO ORDER

Meeting was called to order by Board Chair at \_\_\_\_\_.

B. INTRODUCTIONS

C. ROLL CALL

Board Member	Present	Absent
Adria Schulman-Eyink		
Beth Silbergeld, Principal		
Daniel Reyes		
Emily Raskin		
Greg Bybee		
Jack Lynch		
Kishan Madamala		
Lajuanda Asemota		
Lesley Martin		
Ruwan Gunalitake		
Seth Greenberg		
Stefan Montouth		
Tiffany Black		
Kyle Magallanes Castillo, LHS Alumni Representative		
Amanda Levin, LHS Teacher Representative		
Karen Faciane, LHS Parent Representative		
Joanna Flores, LHS Student Representative		

**II. PUBLIC COMMUNICATIONS - 1 minute**

- A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT CALENDAR - 1 minute**

- A. Approval of Minutes: December 11, 2018

**IV. REPORTS - 50 minutes**

- A. School Stories - 10 minutes
- B. Principal's Report - 10 minutes
- C. Upcoming at LHS - 2 minutes
- D. Finance Update - 10 minutes
- E. Committee Reports - 20 minutes
  - a. Fundraising - 10 minutes
  - b. Board Development - 5 minutes
  - c. Marketing - 5 minutes

**V. OLD BUSINESS - 25 minutes**

- A. WASC Update (5 minutes)
- B. Teacher Salary Schedule for 2019-20 (20 minutes)

**VI. NEW BUSINESS - 20 minutes**

- A. Smoke Day Minutes Waiver
- B. Student Accountability Report Card (SARC)
- C. Low Performing Student Block Grant Plan
- D. Education Protection Act (EPA) Spending Plan 18-19

**VII. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes**

**VIII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

**BOARD OF TRUSTEES MEETING  
AGENDA**

January 15, 2019

**Meeting Time:** 6:30 PM – 8:30PM **Location:** 350 Seneca Ave., San Francisco, CA 94112

- I. PRELIMINARY - 5 minutes**
  - A. CALL TO ORDER  
Meeting was called to order by Board Chair at 6:44pm.
  - B. INTRODUCTIONS
  - C. ROLL CALL

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Adria Schulman-Eyink	X	
Beth Silbergeld, Principal	X	
Daniel Reyes	X	
Emily Raskin	X	
Greg Bybee	X	
Jack Lynch	X	
Kishan Madamala	X	
Lajuanda Asemota	X	
Lesley Martin	X	
Ruwan Gunalitake	X	
Seth Greenberg	X	
Stefan Montouth	X	
Tiffany Black		x
Kyle Magallanes Castillo, LHS Alumni Representative		x
Amanda Levin, LHS Teacher Representative	X	
Karen Faciane , LHS Parent Representative		
Joanna Flores, LHS Student Representative		

## II. PUBLIC COMMUNICATIONS - 1 minute

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

## III. CONSENT CALENDAR - 1 minute

- A. Approval of Minutes: December 11, 2018

Minutes Approved.

## IV. REPORTS - 50 minutes

- A. School Stories - 10 minutes

Had an all-school meeting last week and gave out SWO awards. We had some transfer ins and transfer outs.

- B. Principal's Report - 10 minutes

There has been a huge change in suspension trajectory (improvement) from 2013-2018. This year has seen a slight uptick. There is a big question however around whether suspensions change behavior. Principal is not concerned around number of suspensions but are thinking about how to connect the younger students with adults at the school. The Healthy Kids survey will help to address this.

- C. Upcoming at LHS - 2 minutes

Senior Portfolio Day on January 31st. Encourage everyone to come and get to the school as many times as you can.

- D. Finance Update - 10 minutes

\$30K increase on budgeted operating income. Unduplicated count has decreased which contributed to lower LCFF revenues. We discussed changes to enrollment and ADA and potential adjustments to revenue.

- E. Committee Reports - 20 minutes
  - a. Fundraising - 10 minutes

Have made significant progress on board fundraising goals including over \$40K since last board meeting.

b. Board Development - 5 minutes

Social event on January 27th. There was a request to please review bios. March 4th is the Board Match event.

c. Marketing - 5-10 minutes

Board discussed updates to the marketing committee structure and new marketing calendar as well as potential student engagement tactics.

**V. OLD BUSINESS** - 25 minutes

A. WASC Update (5 minutes)

Visit will be Feb 10-12.

B. Teacher Salary Schedule for 2019-20 (20 minutes)

Board chair acknowledged this is a complicated issue. The board must balance collective desire to pay teachers more with managing the schools financials. It was discussed that the school has no cap on salary schedules. The board also discussed the ideas of permanent vs. one-time increases. The board asked is it possible to see suggestions from Edtec on both the revenue and expense side before making a call on whether there is a 7% increase to teacher salaries.

The board proposed developing a taskforce around this topic.

**Some questions:**

- What is the salary schedule at other charter schools in San Francisco?
- What are the other benefits that we could be offering?
- Are we comfortable taking short-term losses?

**VI. NEW BUSINESS** - 20 minutes

A. Smoke Day Minutes Waiver

Presented by Director of Administration and Signed by all Board Members.

B. Student Accountability Report Card (SARC)

Motion to Approve. Seconded. All in favor.

C. Low Performing Student Block Grant Plan

Motion to approve. Seconded. All in favor.

D. Education Protection Act (EPA) Spending Plan 18-19

Motion to approve. Seconded. All in favor.

**VII. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes**

Twenty minutes to discuss teacher salaries is never enough. We heard from nearly everyone but silent participation is also important.

**VIII. ADJOURNMENT**

The meeting was adjourned at 8:32pm.