

**BOARD OF TRUSTEES MEETING
AGENDA**

Month, Day, Year

Meeting Time: 6:30 PM – 8:30PM **Location:** 350 Seneca Ave., San Francisco, CA 94112

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Leadership High School at 350 Seneca Avenue, San Francisco, CA, telephone 415 – 841 – 8910.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Leadership High School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 350 Seneca Ave.

I. PRELIMINARY - 3 minutes

A. CALL TO ORDER

Meeting was called to order by Board Chair at _____.

B. ROLL CALL

Board Member	Present	Absent
Adria Schulman-Eyink		
Beth Silbergeld, Principal		
Daniel Reyes		
Emily Raskin Cohen		
Greg Bybee		
Jack Lynch		
Kishan Madamala		
Lajuanda Asemota		
Lesley Martin		
Ruwan Gunalitake		
Seth Greenberg		
Stefan Montouth		
Tiffany Black		
TBD, LHS Alumni Representative		
Amanda Levin, LHS Teacher Representative		
Karen Faciane , LHS Parent Representative		
TBD , LHS Student Representative		

II. PUBLIC COMMUNICATIONS - 1 minute

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT CALENDAR - 1 minute

- A. Approval of Minutes: Month DD, 2018

IV. REPORTS

- A. School Stories - 10 minutes
- B. Principal's Report - 15 minutes
- C. Upcoming at LHS - 5 minutes
- D. Finance Update - 20 minutes
- E. Committee Reports - 5-10 each
 - a. Executive Committee
 - b. Fundraising
 - c. Student Achievement
 - d. Board Development
 - e. Marketing

V. NEW BUSINESS - 10 minutes

- A. Uniform complaint policy (I, DM)

VI. CLOSING THOUGHTS AND PROCESS CHECK - 5 minutes

VII. ADJOURNMENT

The meeting was adjourned at _____.

**BOARD OF TRUSTEES MEETING
MINUTES**

October 2, 2018

Meeting Time: 6:30 PM – 8:30PM

Location: 350 Seneca Ave., San Francisco, CA 94112

- I. **PRELIMINARY** - 5 minutes
 - A. CALL TO ORDER
Meeting was called to order by Board Chair Leslie Martin at 6:31 pm.
 - B. INTRODUCTIONS
 - C. ROLL CALL

Board Member	Present	Absent
Adria Schulman-Eyink	X	
Beth Silbergeld, Principal	X	
Daniel Reyes	X	
Emily Cohen Raskin	X	
Greg Bybee	X	
Jack Lynch	X	
Kishan Madamala	X	
Lajuanda Asemota	X	
Lesley Martin	X	
Ruwan Gunalitake	X	
Seth Greenberg	X	
Stefan Montouth	X	
Tiffany Black	X	
Kyle Magallanes Castillo, LHS Alumni Representative	X	
Amanda Levin, LHS Teacher Representative	X	
Karen Faciane , LHS Parent Representative	X	

Joanna Flores, LHS Student Representative		X
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Guests

Corinne Benson
Kelly Ellis
Michael Lee

II. PUBLIC COMMUNICATIONS

There were no public comments.

III. CONSENT CALENDAR

A. Approval of Minutes: June 11, 2018

MOTION by Ruwan Gunalitake:

Move to approve the minutes of the June 11, 2018, meeting. Seconded by Lajuanda Asemota and carried without dissent.

IV. REPORTS

A. School Stories

- a. Teacher representative, Amanda Levin, shared about discussions happening in government classes regarding the current Supreme Court hearings. She also shared about family meetings she is currently conducting and the benefit of those meetings for the school community
- b. Student Diana Avila shared her Epic Poem, for which the board gave her a standing ovation.

B. Principal's Report

- a. Beth Silbergeld presented SBAC results for the Class of 2019

C. Upcoming at LHS

- a. Open House, Dec. 1, 2018

D. Finance Update

- a. Kelly Ellis from EdTech provided the finance update.

E. Committee Reports

a. Executive Committee

- i. Lesley Martin reported that each board member will receive a Leadership High School email address.

b. Fundraising

- i. Tiffany Black shared that the board has set a \$75K give/get fundraising goal for this year, with a further stretch goal of \$100K. There is an expectation of 100% board participation.
- ii. Fundraising tactics were discussed, and board members were

encouraged to set up their personal donation pages in Network for Good.

- c. Student Achievement
 - i. Jack Lynch shared the committee's goals for the year, including providing the board with the most relevant student achievement data.
- d. Board Development
 - i. Greg Bybee shared the committee's goals for the year, related to the following: board composition, board talent development, board engagement with each other, and board engagement with LHS.
- e. Marketing
 - i. Seth Geenberg shared that key roles of the marketing committee will include: serving as a sounding board to Corinne Benson, coordinating with the fundraising committee, and actively supporting Corinne Benson and other staff with school marketing tactics. The committee is currently evaluating short-term and long-term marketing priorities, as well as specific goals for this year.

V. NEW BUSINESS

- A. Uniform complaint policy (I, DM)

MOTION by Tiffany Black:

Move to approve the Leadership High School Uniform Complaint Policy .

Seconded by Stefan Montouth and carried without dissent.

Corinne Benson noted that the approved policy will be shared with all LHS families.

VI. CLOSING THOUGHTS AND PROCESS CHECK

Beth Silbergeld shared closing thoughts.

VII. ADJOURNMENT

The meeting was adjourned at 8:23 pm.

Notes taken by Emily Cohen Raskin.